Welcome guide







CONTENTS

- 2 Map of Strasbourg
- 6 Preamble
- 7 Editorial
- 8 What kind of student am I?

To do before my arrival

- 10 Confirm my admission
- 11 Check that my French is good enough
- 12 Apply for a visa
- 14 Look for accommodation
- 17 Open my bank account
- **18** Finance my mobility

To do as soon as I arrive

- 24 Participate in short term programmes
- 27 Register and choose my courses
- 28 Get my 'Pass campus' (Student card)
- 29 Familiarise myself with the campus
- 30 Apply for my student residence permit
- 32 Take care of my health

Integrate into student life

- 36 Benefit from the university's service offer
- 40 Take part in welcome and integration events
- 43 Ask for support from a sponsor

Succeed in my academic year

- 46 Courses and evaluation
- 48 Toolbox for a successful academic year
- 49 Improve my French
- **51** And also
- **52 Who to contact?** Address book
- 59 Departure checklist
- 60 Glossary
- 62 Keyword index
- 63 Credits

Preamble

Æ

This guide is a very practical tool to help you prepare your arrival and stay in Strasbourg. In it, you will not only find administrative information but also more practical information about Unistra (University of Strasbourg). Whether you are coming as part of an international mobility, regular admission, to participate in a short term programme or internship, everything you need to know and the steps to follow are in here!



This document does not in any way replace the official documents of the University of Strasbourg or those of government bodies, which take precedence. The information, contacts and costs indicated in this quide are those foreseen at the time of its publication. They are subject to change without notice. The information contained in this guide is subject to any changes in legislation.

Editorial ⊜



Prof. Irini Tsamadou-Jacoberger, Vice President for Europe and International Relations

Prof. Irini Tsamadou-Jacoberger | Vice President for Europe and International Relations

We are delighted to welcome you to the University of Strasbourg. You are arriving at an international and intercultural university, open to the world, with more than 10,000 international students from nearly 150 countries.

The University of Strasbourg offers you several welcome schemes to facilitate your arrival and to help you settle in Strasbourg. One of the most important examples is the peer mentoring scheme set up throughout the year. It is organised by the International Relations Department and the faculties and its aim is to help you succeed during your year.

This dynamic of the welcoming teams enabled the University of Strasbourg to obtain the "Bienvenue en France" label with three stars (the highest level) in July 2019. This national label, which is supervised and implemented by the International Relations Department, recognises the initiatives of our teams to support you before your arrival and throughout your stay in France.





 \rightarrow unistra.fr \rightarrow Internationa

And our welcome video on the University of Strasbourg's international page:



The guide you have in your hands informs you about the steps to follow to integrate successfully into our university: visa and residence permit applications, registration, organisation of your courses and assessments, our practical student life advice, your Departure checklist, etc.

You will also find the contacts to answer your questions in the section "Who to contact? Address book". Take advantage of our welcoming actions set up as part of the Bienvenue en France label, and do so now (I would like to request the support of a sponsor).

Don't know where to start? Follow the international student's detailed route in the summary or proceed by key words.

I hope that this guide will help you to prepare your arrival and to seize the great opportunities that our university offers you.

I wish you a pleasant arrival in Strasbourg.

→ unistra.fr → International



7

What kind of student am I?

I am ...

0

from a foreign university and I am part of an international mobility at the University of Strasbourg

Part of an international mobility programme

You are part of an international mobility programme at the University of Strasbourg, for at least one semester, as part of a host or exchange programme (Erasmus+ or cooperation agreement between the University of Strasbourg and your home institution or a university network agreement such as Eucor - The European Campus).

<u>ج</u>؟

Part of a multiple degree programme

You are part of an international mobility programme at the University of Strasbourg enabling you to obtain several degrees (your home university degree and a Unistra degree).

I am . . .

 \mathbf{O}

an independent international student and I am enrolling in a course at the University of Strasbourg

You are coming from abroad to settle in and continue your studies at the University of Strasbourg in an initial training course[®].

I am . . .

an international student doing an internship or a short term programme at the University of Strasbourg

You are coming to follow a specific training or a short internship in a laboratory, in a department or within a faculty/school/institute of the university. Initial training course Ordinary training followed by French students of the University of Strasbourg.

> To do before my arrival



Confirm my admission

BEFORE YOUR ARRIVAL: VIA THE PLATFORM IN USE

 If you are an independent international student: remember to confirm your admission before your arrival via the platform in use ('eCandidate', 'Études en France') or in some cases by email or post.

臣

CVEC: Student and Campus Life Contribution The CVEC is a membership fee that gives you access to university health services, sports, art and culture. Amount for 2023-2024: €100.

• You are an international mobility student:

your application is generally submitted on the Moveon platform (or another platform depending on the organisation of your school/faculty/institute), and 'Études en France' for non-European students from the countries concerned.

AS SOON AS YOU ARRIVE: AT YOUR HOST INSTITUTION

Even if you have a pre-registration letter, you are not yet truly registered. You must then confirm your registration with the administration as soon as you arrive.





heck that my Fr	rench	
good enough	Q	

Most of the courses are held in French. You will generally be required to have a **B2 level**.

The language level required may be different for students in the international mobility programme.

Please contact your CORI[®] (Correspondent for International Relations) at the University of Strasbourg.



Language levels

According to the CEFR

(Common European Framework

of Reference for Languages)

C

is

The Internation Relations Corresponden

slation

Don't

C2

Masterv

11

C1

Effective

Proficiency

PROFICIENT

B2

Vantage



INDEPENDENT

B1

Threshold

A2

Waystage

A1

Breakthrough

ې لې

10

Apply for a visa

Ð



Different types of visas

Your visa will depend on the length of your stay in France:

If you stay less than 3 months in France: SHORT STAY STUDENT VISA

Your visa may be marked:

- → 'court séjour pour études' (short stay for studies) or
- → 'étudiant concours' (student-in-competition)

depending on the nature of your stay.

If you will be staying from 4 months to 1 year in France: LONG-STAY STUDENT VISA

Your visa will either be a:

• 'Visa long séjour valant titre de séjour - VLS-TS' (long-stay visa valid as a residence permit)

The VLS-TS can be marked:

- → 'étudiant pour des études au niveau licence, master et doctorat' (student for studies at Bachelor, Master and Doctorate level);
- → 'passeport talent' (talent passport) for certain doctoral students;
- \rightarrow 'mention stagiaire' (trainee mention).

or a:

'visa long séjour temporaire - VLS-T' (temporary long-stay visa)

The VLS-T mainly concerns students coming for a short training period (in particular in the framework of exchanges) and professional trainees. It is not renewable and does not give the same rights as a VLS-TS.

If you need a visa to come to France, you will have to prove that you have a minimum of €615/month.

You will be able to prove this with:

a scholarship certificate;

a standing order

from your bank;



 \rightarrow 'Find a guarantor', page 15

_ important Ask for the right visa

as you will not be able to modify it after your arrival in France.

- important Remember to get

a personal health insurance before your arrival as you will not be able to benefit from French health insurance.

12 → Back to

contents

Look for accommodation

Accommodation offers

Housing is one of the great challenges of student life, so it is best to start early! Find your accommodation among the solutions best suited to students.



'Campus France'video on Youtube: → « Se loger pendant ses études »

Q⊟ And → ur

And on the University of Strasbourg website: → unistra.fr → Vie des campus → Hébergement → Étudiants

UNIVERSITY HOUSING:

You are a student part of an international mobility:

You can apply for accommodation in a Crous[®] hall of residence or <u>university residence</u>, at the International Relations Department when you apply online at the University of Strasbourg.

> How? To dowload the DSE guide (Dossier social étudiant): → étudiant.gouv.fr → Bourses et logement: constituez votre dossier social étudiant (DSE)



æ

or on

Crous Crous is a public organisation. Its role is to improve students' living conditions (social aid, housing, catering, reception of foreign students, etc.). The Crous handles university residences and housing estates in France.

You are a scholarship student (from

the French government or from your

The allocation of accommodation is

For the other students:

government through 'Campus France'):

made directly through 'Campus France'.

There may be accommodation available

not, French and internationals) arriving

for students (scholarship holders or

outside the September start period.

Crous accommodation available for booking:

PRACTICAL TOOLS TO FACILITATE YOUR SEARCH

Housing Guide - International students



Housing Counsellor

You can get advice and help with your housing search from a housing advisor.



Æ

æ

Contact: info-logement@unistra.fr Maison universitaire internationale – Bureau N°4 11, presqu'île André Malraux, 67100 Strasbourg party) or legal entity (company, bank, association) who commits to paying the tenant's rent, in the event of the tenant's insolvency.

member, friend, third

Guarantor

Find a guarantor

To apply for accommodation, you must have a guarantor[®]. There are several solutions:

Garantie Visale (proposed by 'Action logement'):

If you live in a private accommodation or in a Crous residence and have no one to turn to, and depending on the eligibility criteria, you can benefit from the Visale guarantee for free.

To do so, you must submit your application before signing the lease and have a valid residence permit.

nts

Visale Procedure:
→ campusfrance.org → Étudia
\rightarrow S'organiser \rightarrow Logement
ightarrow Trouver un garant
> Dispositif Visalo

→ Dispositif Visale

I test my eligibility: → www.visale.fr → Je teste mon éligibilité

• LOCA-PASS (offered by 'Action logement'): a free service that offers you an advance

payment or payment of the security deposit.

Contact: Action logement 2, avenue de la Forêt-Noire 67000 Strasbourg 03 69 73 86 60 / actionlogement.fr

Q∃ → locapass.actionlogement.fr

To submit a request:

 \rightarrow visale.fr \rightarrow Je demande Visale

Æ

agreement. For legal advice or assistance in housing matters, you can contact the ADIL (Agence départementale pour l'information sur le logement).

_ important

Do not pay out any

money before you

have visited the

accommodation

or signed a rental

Ø	→ adil67.org

→ Back to contents

14

œ

important_

The Crous accommodation

is intended for students with a small budget. **Space**

is therefore limited.

Multi-risk home insurance



In France, it is compulsory to insure your accommodation. This insurance allows you to be covered in the event of damage in your home (water damage, theft, fire, etc.).

In order to be covered by Civil Liability insurance^{*}, make sure it is included in your multi-risk home insurance policy.

You can take out insurance with your bank or a private insurer.

The cost is between €20 and €80 per year, depending on the additional cover chosen.

Housing tax

As a tenant, you will have to pay two taxes: the housing tax and the audiovisual contribution. These taxes are annual and have to be paid at the same time. The audiovisual contribution, also known as the television licence fee, only has to be paid if you declare that you own a television.

In 2020, the 'taxe d'habitation' was abolished for 80% of homes.

Check whether you qualify for a partial or total exemption from this tax using the online simulator.

Online simulator: œ → impots.gouv.fr

→ Particulier

→ Simuler vos impôts

→ Simulateur de la réforme de la taxe d'habitation pour 2021

Responsabilité civile (RC) (Civil Liability) repair the damage .⊆ more people. It can be



→ etudiant.gouv.fr/cid132966/assurer-sonlogement-quelles-obligations-legales.html



Insurance Comparator: Q → quechoisir.org → Argent assurance → Assurance habitation → Comparateur assurance habitation **Open my bank account**



If you stay in France for more than three months, it is advisable or mandatory in some cases to open a bank account to enable you to:



scholarship, salaries,

Housing Benefit and

reimbursement of

medical expenses.

Receive your



Obtain a credit card (used for most procedures and fee payments).



.....

Obtain a 'relevé d'identité bancaire' - RIB (bank details) to pay your rent, bills or to be paid by bank transfer.

- an identity document;

proof of address (telephone or electricity bill, etc.);

To open a bank account, you will need 3 documents

- a school certificate.

You will be able to open a bank account in any bank in France. In order to facilitate your steps, we invite you to:

- → Ask your bank in your country of origin if it is associated with a French network;
- → Find out about the different online banks (free bank card);
- Contact the 'Maison universitaire internationale' for a list of banks located near the Esplanade campus (main campus).

Opening an account is generally free of charge but some services may be subject to a fee.



All students have the right to open a bank account in France: \rightarrow campus france.org → S'organiser

→ Compte bancaire

- important

Be careful before opening a bank account. **Read the conditions** in order to choose the offer that suits you best.

Finance my mobility

In order to study in favourable conditions, you must have financial resources adapted to the cost of living in Alsace.

ĕ

How much does it cost?

The first month after your arrival is always the most expensive. This budget allows you to estimate the amount you need to plan for your stay:

MAIN EXPENSES FOR THE FIRST MONTH



DAILY LIVING EXPENSES



between €4 and €6

BAGUETTE typical long shaped French bread between €0,90 and €2

SMALL BEER

about €2.50

ENTRANCE TO THE

SWIMMING POOL

LAUNDROMAT

between €3 and €5

€3





TARTE FLAMBÉE (LOCAL SPECIALITY) between €6 and €11



ADMISSION TO THE MUSEUM free with the 'carte culture'



GENERAL MEDICAL CONSULTATION €23

advance payment mandatory before obtaining the health insurance card

COFFEE between €1 and €2,50



CINEMA between €7,50 and €10



I am a working student

You will be able to work in France outside of your studies up to 60% of the legal working time (964 hours/year) if:

- you are a student from an EEA country (European Economic Area);
- You have a **valid student residence** permit or a visa worthy of a residence permit (VLS-TS) bearing the words 'autorisé à travailler' (authorised to work).

Doctoral students with a VLS-TS mentioning 'passeport talent pour un doctorat' (passport talent for a doctorate) are not allowed to have a side job.

Algerian students will be able to work in France up to 50% of the legal working time.

19

STUDENT JOBS

Find a student job compatible with your studies on: → The university website: → unistra.fr → Vie des campus → Jobs étudiants

- → The Jobaviz website of the Crous:
 - Q∃ → jobaviz.fr
- → The MGEL website:
 - $\begin{array}{c} \begin{array}{c} \rightarrow \text{mgel.fr} \\ \rightarrow \text{Emploi} \end{array} \end{array}$
- → The website for student jobs offers:
 → www.1jeune1solution.fr

Benefit from financial aid

HOUSING BENEFIT

To find out whether you can benefit from <u>financial aid for</u> housing (APL or ALS) paid by the CAF ('Caisse d'allocations familiales') and how much, make a simulation:



 $\rightarrow\,$ Je ne suis pas allocataire

This request is to be made online, as soon as you find an accommodation. The amount may vary according to the price of your rent, your resources, etc.

You must have <u>a rental contract</u> in your name, have opened a bank account and, if necessary, have a valid residence permit or VLS-TS (Visa de long séjour valant titre de séjour).



→ Back to

contents

CAF instructions manual: applying for Housing Benefit \rightarrow caf.fr \rightarrow Demander une prestation \rightarrow Yous plates has allocataire \rightarrow to bornent

→ Vous n'êtes pas allocataire → Le logment → Aide au logment → Faire la demande



CAF du Bas-Rhin 22, route de l'Hôpital, 67092 Strasbourg CEDEX

• OTHER FINANCIAL SUPPORT

To find out about all the <u>scholarship programmes</u> that may concern you, check out the 'Campus France' scholarship list.

- important Please enquire at least 6 months in advance about the scholarship

programmes.

\mathcal{P} \rightarrow campusbourses.campusfrance.org

Here is a selection:

- → Erasmus+ scholarship from the European Union
 - ලා Contact:
 - International relations department of your institution

 $\begin{array}{c} \textcircled{\label{eq:linear} \square} & \label{eq:linear} \\ & \rightarrow \mbox{crous-strasbourg.fr} \\ & \rightarrow \mbox{Bourses} \end{array}$

- Scholarship based on social criteria (Crous): you must have been living in France for more than two years and be registered for tax purposes in France. The DSE ('Dossier social étudiant') allows you to apply for a grant and housing at the same time.

ightarrow 'Look for accommodation', page 14

French government scholarship (on nomination): before your departure, contact the cultural service of the French Embassy in your country of origin.

→ campusfrance.org
 → Étudiants
 → S'organiser
 → Organiser son séjour

en tant que boursier

→ IDEX scholarship (upon nomination by the courses offering this scholarship within the University of Strasbourg).

→ Eiffel Excellence Scholarships: you have an excellent academic record and wish to continue your studies in France at master's or doctoral level.

Contact: dri-bourses@unistra.fr

→ Eucor mobility aid - The European Campus: if you are part of a mobility within the framework of Eucor -The European Campus, your home university (University of Freiburg, University of Basel, Karlsruher Institut für Technologie) can finance part of your travel costs.



Contact: Cellule Eucor - Le Campus européen, Institut Le Bel Campus Esplanade campus-europeen@unistra.fr



My information ... Orall Ora

To do as Soon as I arrive



Short programmes organised by the International Relations Department (DRI)

The International Relations Department organises short term programmes as part of various international partnerships.

These programmes, often in English, are tailor-made to meet the demands of our partners and can cover different themes in several fields:



A linguistic and cultural programme is also offered in addition to the courses: introduction to the French language, introduction to the Alsatian language, discovery of the city, the region or the European institutions.



Short term FLE programmes French as a Foreign Language

French language programme

For students part of an international mobility who start their academic year in September.



The Unistra French language programme is a great opportunity for incoming students to improve their French level and to prepare them for their academic courses.

In small groups, students participate in different activities in order to improve their listening, speaking, reading and writing. Fees: €350, accomodation not included

Contact: dri-short-programs@unistra.fr

Autumn French language programme

(From September 18th to December 22nd, 2023)

The classes takes place once or twice a week (3 hours a week), throughout 10 weeks. It is a great chance to meet other students or researchers while sharing your experiences. During this programme, you may also take part in cultural and social activities to discover Strasbourg.

Fees: €240, accomodation not included



Contact: dri-short-programs@unistra.fr

Short term programmes organised by my faculty/school/institute

Check with your faculty/school/institute to find out if they organise short term programmes, sometimes called summer or winter schools. These programmes usually last from several days to several weeks.

Here is a selection of these programmes:

Centre d'études internationales de la propriété intellectuelle (CEIPI)

CEIPI organises training seminars to deepen your knowledge in the intellectual property field.

P The centre's website: → www.ceipi.edu YouTube Link: → www.youtube.com/c/CEIPIStrasbourg

École d'ingénieurs Télécom Physique

Télécom Physique Strasbourg is organising two short term programmes around the themes of medical robotics and information technologies for health, photonics for health and medical image processing.

School's website: → www.telecom-physique.fr



Tih Programme: → www.master-iriv.fr/international/tih-program

Faculté de Physique et Ingénierie

The Faculty of Physics and Engineering organises summer schools with different themes every year.

Faculty's website: → physique-ingenierie.unistra.fr



Faculté de Chimie

The Faculty of Chemistry organises a summer school every two years around the theme of chemistry and chemoinformatics.

æ

Eaculty's website: → infochim.u-strasbg.fr



Programme: \rightarrow infochim.u-strasbg.fr/spip.php?rubrique259

Register and choose my courses



冏

If you are continuing your studies at the University of Strasbourg afterwards, you will have to renew your registration at the beginning of each year.



Learning agreement

If you are part of an international mobility, you must finalise your registration at the University of Strasbourg by completing your <u>academic</u> <u>registration</u> (on the basis of the <u>mobility contract</u> and any modifications). Do not miss this compulsory step in order to be able to take part in your courses and exams.

Please contact your faculty/school/institute to find out when and how to complete your academic registration.

	Contact details:
æ	→ unistra.fr
	\rightarrow Formation
	→ Facultés, Écoles, Instituts

Digital access: activate your Unistra account

Your administrative registration entitles you to access the university's digital services via your Unistra account.

You must activate your Unistra account at <u>ernest.unistra.fr</u> Click on 'Activation du compte' and follow the instructions, you will get the login and choose a password: it's quick but requires the registration information (certificate of schooling or 'Pass campus').

A ernest.unistra.fr → Activation du compte



The 'Pass campus' is the student card of the University of Strasbourg. You will receive it on arrival by picking it up at your tuition's office.

Your 'Pass campus' includes contactless payment, recharges online and includes the following services:

- → payment for meals at the Crous restaurants and cafeterias;
 - P To load your 'Pass campus': → izly.fr
- → access to various Campus buildings;
- borrowing books from all the libraries; of the Alsatian region universities;
- printing/scanning/photocopying;
- → access to university health care;
- access to university life;
- → access to sports activities;
- → access to the 'Carte culture' (culture card) package.

Your 'Pass campus' will have a sticker on it to prove its validity for the current year and grants your access to sports, cultural, health and university life activities. RANGE RANGE

✓ Carte culture' (Culture card) package, page 37

If you are an internship student, you will need to apply to the Human Resources Manager of your faculty/school/institute for a 'Pass campus'. (Free of charge).

sticker

Familiarise myself with the campus

Map of the University of Strasbourg

Check out the interactive campus map to help you find your way around the campus and find the resources you need. To simplify your travels, use the search function.

The 'Map of Strasbourg', page 2, will also give you an overview of student life in the heart of Strasbourg (university restaurants, libraries, campus, etc.).

 \rightarrow plans.unistra.fr

Ω

 \odot

Maison universitaire internationale

The 'Maison universitaire internationale' (MUI: International University House) is the emblematic place for the international welcome of the University of Strasbourg. Today, the MUI brings together the various central services of the university which welcome international visitors:

- → the Erasmus+ Mobility centre, the non-Erasmus+ Mobility centre and the International Relations department's 'Bienvenue en France' centre;
- the Euraxess Centre of the Research and Development Department;
- the Office for the reception of international students of the University of Strasbourg and the migrant welcoming office;
- the cross-border university grouping office 'Eucor - The European Campus'.



→ International

→ Vos interlocuteurs

 \rightarrow La Maison universitaire internationale

International University House – University of Strasbourg
11, presqu'ile André Malraux 67100 Strasbourg
(Ground floor of the building)
03 68 85 66 49 / mui-info@unistra.fr



First application for a residence permit / validate your visa

→ Most frequent case: you have a visa for a duration of 4 months to 1 year with the mention 'Étudiant' (Student) or 'Passeport Talent' (Talent Passport).

E

- → If your visa has a duration of 3 months (Algerian students): you will have 2 months to apply for your residence permit at the 'Préfecture', as soon as you arrive in France.
- If you were a minor when you applied for your visa (mention 'mineur-scolarisé' school-going minor): you will have to apply for your residence permit 2 months before your majority, at the 'Préfecture'.
- If your visa bears the mention 'dispense de carte de séjour': you do not need to do anything.

You must confirm your 'visa long séjour valant titre de séjour - VLS-TS' (long-stay visa valid as a residence permit) online within 3 months of your arrival in France.

Website of the General Directorate for Foreigners in France: → administration-etrangers-en-france.interieur.gouv.fr

You will need your passport, a permanent address in France and a credit card to pay the tax stamp. To complete the validation, you will also have to pay an issuing fee which can be paid online:

\mathcal{P} \rightarrow timbres.impots.gouv.fr

æ

or at a tobacconist's (electronic tax stamp, 'Titre pour étrangers').



Remember to keep the confirmation sent to you in PDF format following your validation. You may be asked for this document during your administrative procedures.

Renewing your residence permit

The application to renew your residence permit is now paperless.



3 months before the end of the validity of your VLS-TS (longstay visa valid as a residence permit) or your residence permit, you must submit your application directly online:

æ	
---	--

http://administration-etrangers-en-france.interieur.gouv.fr/

Thanks to this procedure:

- You no longer have to make an appointment at the prefecture or travel to ensure that your application is submitted;
- You can submit your renewal application from your smartphone, iPad or computer;
- You can check the status of your application at any time from your online account;
- You will only have to go to the prefecture in person when you receive your residence permit.

Please note that if you apply for the renewal of your residence permit after the deadline, you will have to pay a fee of ≤ 180 (except in cases of force majeure or presentation of a valid visa).



Contacts: University of Strasbourg: mui-info@unistra.fr or dri-contact@unistra.fr



Health insurance

Subscription to health insurance (social security) is compulsory and free and can be applied for online at: etudiant-etranger.ameli.fr. You must have finalised your registration at the university to register.

You will have to advance your medical expenses for the first few months. Don't panic, refunds are retroactive to your date of registration at the university.

If you are from Québec

and you are part of an

international mobility:

you will not have to register

for health insurance if you

or SE 401-Q-106 when you

register at the university.

present forms SE 401-Q-102 bis

How to register with the French Social Security? Æ → Health insurance tutorial

If you are a student from an EEA (European Economic Area) country or Switzerland:

you do not have to register for health insurance and must apply for the European Health Insurance Card (EHIC) from the social protection body in your home country.

- Consult the period of validity æ by country of issue: \rightarrow cleiss.fr
 - \rightarrow Venir en France \rightarrow Etudes

If you are doing an internship:

you will not be able to register for health insurance since you will not be registered at university. The same applies to students over the age of 28. You will then have to take out personal insurance.

Complementary health insurance

List of mutual insurance companies in Strasbourg: \rightarrow mutualite.fr \rightarrow Services \rightarrow Particuliers \rightarrow Trouver une mutuelle

Subscription to a complementary health insurance company is not mandatory but will enable you to be reimbursed for the rest of the costs not covered by the health insurance. You will have to pay for this subscription.

You can choose the complementary health insurance of the CPAM (Caisse primaire d'assurance maladie) or a student complementary health insurance (LMDE, SMEREP, MGEL, etc.).

University Health Service (SSU)

As an international student, you will benefit from the university's health services free of charge:

Anonymous screening

sexually transmitted

and treatment of

infections

ഹ

'Health examination' (preventive examination with medical, social and psychological dimensions)

Support and integration of disabled students

Æ

Specialist medical

consultations (gynaecology, nutrition, emergencies, sports medicine, smoking cessation, medical advice, absence certificates)



Medical consultations:

stress management, relaxation/sophrology, reflexology

First aid training

University Health Service (SSU):

Prescribing and

carrying out

vaccinations

Ð → sante.unistra.fr f @sante.unistra

- important

Present your 'Pass campus' and, if possible, your vaccination record during visits.

CAMUS (UNIVERSITY MEDICAL-PSYCHOLOGICAL RECEPTION CENTRE IN STRASBOURG)

You will also have the possibility to consult psychologists, psychiatrists, social workers present at the Camus by appointment. These consultations are individual, confidential and free of charge.

Contact: Le Camus Ф 6, rue de Palerme, 67000 Strasbourg camus@unistra.fr / 03 88 52 15 51

sante.etudiants@unistra.fr

6, rue de Palerme 67000 Strasbourg

Make an appointment at: 03 68 85 50 24







My information ... 🖉

Integrate into student life

Benefit from the university's service offer

Digital and wi-fi access To activate your Unistra account: QE → 'Register and choose my You will be able to access courses', page 27 the main digital services via → ernest.unistra.fr Æ → Connexion Ernest, the digital and social → Repérez le lanceur working environment. d'application en haut à droite de l'écran → Student e-mail address: → Educational resources: Ð → partage.unistra.fr → ernest.unistra.fr Æ → Moodle Platform: → Impressions online: 11 → moodle.unistra.fr œ \bigcap → ernest.unistra.fr or on QE \rightarrow Ressources \rightarrow Pratiques \rightarrow ernest.unistra.fr important_ → Gérer ses impressions \rightarrow Lanceur d'applications You will be able to \rightarrow Moodle → Seafile, to share and access the wi-fi network \rightarrow Examination results: (osiris or eduroam) on store your documents: almost all campuses and → ernest.unistra.fr Q= → seafile.unistra.fr university sites from → Mes études → Scolarité œ or on your computer, tablet or → Résultats d'examens → ernest.unistra.fr smartphone using your or on \rightarrow Lanceur d'applications Unistra account \rightarrow ernest.unistra.fr → Seafile credentials. \rightarrow Lanceur d'applications → Mes résultats) → Lise, for your certificates, school → Online schedule: → lise.unistra.fr \rightarrow ernest.unistra.fr œ Q \rightarrow Lanceur d'applications or on → Mon emploi du temps → ernest.unistra.fr \rightarrow Lanceur d'applications \rightarrow Virtual Library: \rightarrow LI (Lise) → bu.unistra.fr œ POD, a platform for the or on → ernest.unistra.fr \rightarrow Lanceur d'applications your academic activities: → Bibliothèques \rightarrow pod.unistra.fr → Computer rooms: œ or on → servicesæ → ernest.unistra.fr numeriques.unistra.fr \rightarrow Lanceur d'applications \rightarrow catalogue des services $\rightarrow POD$ → pédagogie > salle ressources Access the complete guide to digital services: Contact: ഹി Æ **Online helpdesk** → services-numeriques.unistra.fr → Guide numérique du nouvel arrivant for any questions or problems regarding digital services → The table the document [Digital services booklet EN] → support.unistra.fr → digital services booklet 03 68 85 43 21

\rightarrow Ressources \rightarrow Numériques

х,

records and anonymity number:

distribution of videos made for

Libraries

bu.unistra.fr (se connecter avec votre compte Unistra)

The University's 20 libraries, located on all campuses, offer you access to reliable and relevant documentation and a great number of online resources on all areas of teaching and research. In the BU, you benefit from an atmosphere conducive to study and numerous services: reservation of group work rooms, training in information research, interlibrary loans, etc.

œ

The libraries are open continuously from Monday to Friday. Some are open until 11 pm and even on weekends.

The National and University Library of Strasbourg (BNU) is also open to students.

Thanks to Eucor - The European Campus, you will also have access to the libraries of the universities of Basel, Freiburg, Haute Alsace and the Karlsruher Institut für Technologie.

'Carte culture' (Culture card) package

This package is integrated into your 'Pass campus'. You can then benefit from preferential rates at more than 80 cultural partners in Alsace

- → shows, concerts, festivals: €6;
- cinemas: €3, €4 ou €5; \rightarrow
- → museums: free entrance.

You will also be able to attend cultural events: visits, meetings, performances on campus or participate in artistic activities, the 'Ateliers à la Carte', which are open to all students.





ateliers.alacarte@unistra.fr

More general information request: infos@carte-culture.org





Museum

Show





Festival

36

→ Back to

contents

Mission égalité parité

Sexist, sexual or homophobic violence is punishable by law.

To help you act or react if you are a victim or a witness, the University of Strasbourg has set up a help and support unit for victims of sexist, sexual and homophobic violence on campus. It is made up of 5 specialists in victim support who are bound by professional secrecy and who will respond to you throughout the year. Note that the University of Strasbourg, give you the opportunity to request the use of a customray first name.

Q∃ → violences-sexistes.unistra.fr

 Contact: violences-sexistes@unistra.fr

Sport

To do sports and/or an artistic activity adapted to your student schedule, the university's sports service offers a wide range of activities in the following areas:



You will also be able to take part in skiing, snowboarding, hiking or even skydiving outings and take part in competitions.

Most sports activities are included in your 'Pass campus'. For some activities only, you will be asked to pay an additional fee. Registration for courses is done at the beginning of each semester (requires to have received your 'Pass campus').

➢ Information and registration:
 → sport.unistra.fr
 → Service des sports
 → S'inscrire aux activités

Contact: Eva Froehlicher efroehlicher@unistra.fr External Communications Officer

Student Associations

There are many student associations at the university that regularly organise meetings, cultural events, parties and conferences.

List of student associations:
→ unistra.fr
ightarrow Vie des Campus
→ Vie universitaire
ightarrow Annuaire des associations
ótudiantes du site Alsace

Or on: \rightarrow assoetu.sdvealsace.fr

Contact your faculty/school/institute to find out about their student associations. Don't hesitate to contact them, they will be able to help and accompany you on your arrival and throughout the year.

Online training courses

The online course and conference platforms will be open to you. Here is a selection of them:

Moodle, the university's course platform:



 FUN-MOOC, online training courses for everyone proposed by 'France Université Numérique':

\square → fun-mooc.fr/cours

 CanalC2, the university's web television on scientific symposia and conferences:



 France Culture Plus, the student webmedia offering courses and conferences from universities and grandes écoles:

Q → plus.franceculture.fr

UNT (Universités numériques thématiques) offer a wide range of multimedia content, by teaching area. These resources are in most cases free of charge. Access the resources made available by the "FUN-ressources "catalogue :



→ The Unistra YouTube channel Discover the diversity of the university, from research news to campus life, on the University of Strasbourg's official Youtube channel:



38

→ Back to

contents

Take part in welcome

ĥ

and integration events

University calendar

- → Beginning of September: welcome event
- → Late October early November: All Saints' Day holidays
- → Mid-December mid-January: exams semester 1
- → Late December early January: Christmas holidays
- → Mid-February: deadline jury semester 1

University calendar: Æ \rightarrow unistra.fr \rightarrow Formation → Admission, inscription et scolarité → Calendrier universitaire

Agenda: Æ \rightarrow unistra.fr \rightarrow Accès directs \rightarrow Agenda

Welcome and integration events

AGORA WELCOME EVENTS

In September **Esplanade Central Campus**

Q	Contact: svu-accueil@unistra.fr

Q

Dont's miss anything, see:

→ bienvenue.unistra.fr

It consists of a welcome counter (from 28/08 to 08/09) and events to get your stay off to a good start and get to know your new environment: housing (CAF, 'Action logement', Crous), health insurance, transport, the city, institutions, university services ('Pass campus', 'Carte culture', digital services, library, sport, etc.).

1st semester: starts at the beginning of September and ends at the end of January



- → Late February early March: winter holidays
- \rightarrow Late April early May: Easter holidays
- \rightarrow Mid-April mid-May: exams semester 2
- → End of May: deadline jury semester 1

These stages are given as an indication. Ask your faculty/school/institute for your exact calendar for the coming year.

INTERNATIONAL STUDENT WELCOME DAYS (JAI) Early September Esplanade Central Campus

The International Relations Department welcomes newly arrived international students at the beginning of each semester. This is an opportunity to discover the university and to meet other international students. An event not to be missed!

BACK TO SCHOOL CULTURAL PROGRAMMING

Alternative Campus Early September Campus central de l'Esplanade

Escape Game Culturel Mid-September Campus central de l'Esplanade

La Guinguette culturelle September Resto'U Paul Appell

→ crous-strasbourg.fr œ \rightarrow carte-culture.org

Concert - Orchestre philharmonique de Strasbourg

18th of September Palais Universitaire



All the cultural events of the year:

EVENT PROGRAMMING OF 'STRASBOURG AIME SES ÉTUDIANTS' (STRASBOURG LOVES ITS STUDENTS)

'Strasbourg aime ses étudiants' organises several free events including 'La Nuit des Etudiants du Monde', a welcome evening for international students. You will also be able to take part in visits (discovery of the city, European institutions) as well as evening visits to the museum.

→ strasbourgaimesesetudiants.eu Æ

Contact: ф strasbourgaimesesetudiants@strasbourg.eu

41

Join the 'DRI team' and take part in the animation of our events whilst being paid!

> Contact: dri-evenements@unistra.fr

ഹ

MUI Cultural Programming

Throughout the academic year, the International University House MUI offers cultural visits, shows, thematic afterworks and excursions in France, Germany and Switzerland.

Q

Q

QF

Ş

ØF

Upcoming events:

→ unistra.fr → International → Venir à Strasbourg → calendrier des événements pour les étudiants internationaux

Cultural workshops

If you are studying in the second or third year of your Bachelor's degree, you will then be able to discover or deepen an artistic/cultural practice and validate 3 ECTS credits in the framework of the free EU (teaching unit). You can only validate 3 ECTS credits per academic year (either during the first semester or during the second).

There are also artistic and cultural workshops (À la carte workshop) open to all students without validation of ECTS credits.

Alumni Relations Department

Join the Alumni network to participate in virtual (webinars) and real (afterworks) events on professional topics.

Student Associations

Student associations organise back-to-school days in conjunction with your faculty/school/institute.

	→ culture.unistra.fr
Ъ	Contact: SUAC

registration form

Practical information and

(Service de l'action culturelle) ateliers.culturels@unistra.fr



Contact: ateliers.alacarte@unistra.fr

Agenda of events:

→ alumni.unistra.fr/agenda

Contact: contact@alumni.unistra.fr

→ 'Welcome and integration

events', page 40

 \rightarrow 'And also . . .', page 51

Ask for support _ 옰



from a sponsor

International Sponsorship Programme

If you are an international student and would like to meet students at the University of Strasbourg during your stay, you can take part in the "International Sponsorship" programme. Your sponsor will be able to help you upon your arrival: integration into student life, introduction to the regional culture, help with administrative procedures, etc.

This programme was set up with the support of the Bienvenue en France label, which recognises the University of Strasbourg's commitment to welcoming international students.

Other events and meetings will also take place throughout the year to facilitate your integration in our university. We will keep in touch with you to inform you about them.

→ Venir à Strasbourg
 → Parrainage international

This programme is set up thanks to the support of the 'Bienvenue en France' label, which recognises the University of Strasbourg's commitment to welcoming international students.

Other events and meetings will also take place throughout the year to facilitate your integration into our university. We will keep in touch with you to inform you about them.



→ Back to

contents



🖣 – 🌶 My information ... 🖉

Succeed in my academic year

Courses and evaluation

Organisation of the courses

Courses are organised by semesters and modules called 'Unités d'Enseignement - UE' (Teaching Units). You will have to obtain <u>30 ECTS</u> credits of courses per semester, i.e. 60 ECTS credits for one year. These credits are associated with obtaining a UE.

ß

æ

For more information on equivalences between French and foreign diplomas : \rightarrow campusfrance.org \rightarrow Étudiants \rightarrow Étudier

→ Les diplômes, crédits et équivalences



Besides a few exceptions, no ECTS credits are awarded by French universities at doctoral level.

→ Back to

contents

You will be able to have EUs with courses in several languages. Some courses are not open to international students. Ask your faculty/school/institute or check in the online catalogue:

→ unistra.fr → International → L'international à l'Université de Strasbourg → Recensement des enseignements disciplinaires en langues étrangères et des enseignements de langue étrangère ECTS credits The term ECTS means European Credits Transfer System in English, or 'Système européen de transfert et d'accumulation de crédits' in French.

UE

nslation

.⊆

lost

get

Don't

Grading system

- → Students are graded out of 20 points: 0/20 is the worst grade, and 20/20 is the best. The minimum grade to pass an exam is 10/20.
- → If you have less than 10/20, you can do a retake.

You can be **assessed continuously** throughout the year and/or in **final exams** (at the end of each semester).

To find out about your evaluation system, please refer to the examination rules (MECC) published by your faculty/school/ institute. In general, Bachelor's courses evaluate you continuously throughout the year and Master's courses in final exams.

If you have a valid excuse, you may be allowed to participate in substitute examinations, which are usually held several weeks after the end of the semester.

The information in the 'Résultats d'examens' section, (Examination results) accessible on your Ernest digital work environment, is displayed for information purposes only. Only the transcripts sent by the school's tuition department are authentic.

Exam results: → ernest.unistra.fr → Scolarité → Mes examens → Résultats d'examens



Continuous

assessment

CM or 'cours magistraux' (lectures) They take place in the amphitheatres known more simply as 'amphi'. Interaction with the teacher is limited. You must mostly take notes.

TD or 'travaux dirigés' (tutorials) and TP or 'travaux pratiques' (practical work) These are small group classes that take place in classrooms or laboratories. You apply the concepts covered in CM.

Exam

Toolbox for a successful

ę

academic year

Tools to avoid plagiarism

Plagiarism is sanctioned by the University of Strasbourg. In order to avoid it and to help you to correctly use the ideas of authors and the words available on the Internet in your homework, dissertations or theses, the university provides practical advice:

→ info-plagiat.unistra.fr Ð

→ infosphere.ugam.ca Æ → Rédiger un travail \rightarrow Éviter le plagiat

Tools for Unistra student success

- → **IBOU**: Find information, articles and a catalogue of educational resources to help you in your training.
 - → ernest.unistra.fr Æ → Mes Études → Soutien à ma réussite
- → MoodleAIR: Self-training modules to learn how to work more efficiently and specialise yourself, as well as advice to help you discover Unistra.



→ Professional missions: To carry out a project from A to Z for a sponsor, as a group, in order to get a foot in the world of work today and develop new skills.

Æ → missionspro.unistra.fr



for a successful academic year at:



→ Back to

contents

→ FEUI: Do you want to easily meet other students? Place your ad on *feu.unistra.fr* to exchange with other students in a language, organise a cinema outing or ask for support in maths. Whether your query is about academics, a project, languages or leisure, offer your help, ask for help and simply share with other students.

Improve my French ()

To help you improve your French, the university offers FLE (French as a Foreign Language) courses throughout the academic year:

Pôle FLE-IIEF of the Faculté des langues

FREE OFFERS

→ Provision of resources for learning French at the PANGLOSS Planguage centre or online on the RELAIS website:

> Ð → relais.unistra.fr

→ TANDEM to practice your French with French-speaking students:



Contact: Ъ

Pangloss language center PANGLOSS building- 3rd floor 2, allée René Capitant, 67000 Strasbourg lansad-fle@unistra.fr lansad.unistra.fr

PAID OFFERS REQUIRING HEF REGISTRATION

- → University diplomas from levels A1 to C2
 - Registration fees semester 1 or 2 = €1500
 - Registration fees semesters 1 and 2 = €2500
- → Examination centre for the DELF B2 and DALF C1/C2 National Diplomas



→ If you are studying for a Bachelor's or Master's degree in one of the faculties of the University of Strasbourg (excluding the Faculty of Law, schools and institutes), you can take a UE (teaching unit) of FLE to validate 3 ECTS credits. The minimum level required is B1 (already acquired) up to C1/C2.



→ lansadmin.unistra.fr

Я	→ iief.unistra.f
	→ S'inscrire





Centre International d'Études en Langues



And also	R
----------	---

Statut étudiant-artiste (Student-artist status)

If you wish, you can apply for the student-artist status to pursue both your studies and your artistic career:

- → one year of study in two years;
- → examination arrangements;
- → authorisation to be absent for training courses, performances, competitions, etc.;

You will thus have to apply in year N for year N+1.

C Information and application: → culture.unistra.fr → Statut étudiant-artiste

Internships and jobs

To help you in your search for an internship, job or apprenticeship, you can contact:

Espace Avenir

Guidance and Career Integration Service, to guide you in your choice of studies and your search for an internship or a job.

 \mathcal{Q} \rightarrow espace-avenir.unistra.fr

 Contact: 20 A, rue René Descartes

67000 Strasbourg Cedex espace-avenir@unistra.fr

Alumni Relations Service

The Alumni Network is the professional social network for graduates, staff and doctoral students of the university. You will be able to apply for job offers online.

Dob offers:

 \rightarrow alumni.unistra.fr \rightarrow Étudiants et personnels Unistra (identifiants Unistra)

Contact: contact@alumni.unistra.fr

→ priority choice for the TP and TD groups;

→ punctual access to workrooms.



→ Back to

contents



Maison universitaire internationale - MUI (International University House)

The 'Maison universitaire internationale' (MUI: International University House) is the emblematic place for the international welcome of the University of Strasbourg. Today, the MUI brings together the various central services of the university which welcome international visitors: the Erasmus+ Mobility centre, the non-Erasmus+ Mobility centre and the International Relations department's 'Bienvenue en France' centre; the Office for the reception of international students of the University of Strasbourg and the migrant welcoming office; the Euraxess Centre of the Research and Development Department; the office of the cross-border university grouping 'Eucor - The European Campus'.

\rightarrow unistra.fr \rightarrow International Æ \rightarrow Vos interlocuteurs

→ La Maison universitaire internationale

'Maison universitaire internationale'

0 University of Strasbourg 11, presqu'île André Malraux, 67100 Strasbourg (ground floor of the building)

Contact: mui-info@unistra.fr Ъ 03 68 85 66 49 [Support and Integration of Students in Exile]: etudiantsrefugies@unistra.fr

Service de la vie universitaire - SVU (Service for University Life)

lop rg.	 → unistra.fr → Université → Organisation → Services centraux → Domaine d'appui aux missions → Service de la vie universitaire (SVU) 43 rue Gœthe, 67084 Strasbourg Cedex Important! The Service de la vie universitaire (SVU) (with its reception desk, student life and disabled support) will join the Studium building, currently under construction, in 2021. Contact: svu@unistra.fr 03 68 85 63 77
you ity elp pe	Contact: svu-accueil@unistra.fr 03 68 85 60 10 → unistra.fr → vie des campus → vie universitaire

The SVU-Mission vie étudiante offers a specific welcoming and support system for student associations (creation, follow-up, advice, etc.), supports student projects and student commitment, and publishes offers of student jobs within and outside Unistra.

0

DISABLED SUPPORT

The 'SVU-Mission handicap' offers a specific reception and support system so that students with disabilities can continue their studies in the best possible conditions. It organises the necessary aids or accommodations in conjunction with the 'Service de santé universitaire' - SSU (University Health Service) and provides the necessary advice to students to carry out their study and professional projects. Solutions are also put in place with the University's digital services to meet the needs of everyone.

→ unistra.fr æ \rightarrow Vie des Campus → Accompagnement du handicap

Service de la vie universitaire -**Mission handicap**



Contact: svu-handicap@unistra.fr Ś 03 68 85 63 69

Eucor - The European Campus

The 'Direction des études et de la

scolarité' manages, organises and

coordinates the schooling of students.

Eucor - The European Campus is a cross-border university grouping to which the University of Strasbourg belongs. The team assists students, doctoral students, teacher-researchers and administrative staff in any mobility or cross-border cooperation project between France, Germany and Switzerland.

Æ \rightarrow campuseuropeen.unistra.fr



ഹ Contact: campus-europeen@unistra.fr

 \rightarrow unistra.fr \rightarrow Université \rightarrow Organisation

Direction des études et de la scolarité,

Contact: des-etudes@unistra.fr

→ mufrancejapon.unistra.fr

42 A, avenue de la Forêt noire,

→ Direction des études et de la scolarité (DES)

22, rue René Descartes, 67081 Strasbourg Cedex

→ Services centraux → Domaine d'appui aux missions

Service de l'action culturelle - SUAC (Cultural Action Service)

The 'Service universitaire de l'action culturelle' aims to promote culture and the arts at the University. Throughout the year, it creates cultural events and workshops, in partnership with the various university components and student associations, as well as with the region's cultural institutions. It also manages the Carte Culture scheme for the Bas-Rhin.

Service des sports (Sports Service)

The 'Service des sports' organises

of the University of Strasbourg.



Service des bibliothèques (Library Service)

The 'Service des bibliothèques' acquires, manages and makes available to the academic community documents of all types and offers many services for teaching and research.

→ Services centraux → Service des bibliothèques de l'Université de Strasbourg / bu.unistra.fr 4, rue Blaise Pascal,

 \rightarrow unistra.fr \rightarrow Université \rightarrow Organisation

missions → Service de l'action culturelle

Contact: [Suac]: 03 68 85 60 09

 \rightarrow Services centraux \rightarrow Domaine d'appui aux

22, rue René Descartes, 67084 Strasbourg Cedex

[Culture Map Device]: infos@carte-culture.org

æ

0

Q

0 CS 90032, 67081 Strasbourg Cedex

പ Contact: bu-contact@unistra.fr

Direction du numérique - DNum (Digital Direction)

DNum provides digital services for teaching and research. You can contact IT support if you encounter any difficulty in using the university's digital services.

→ unistra.fr → Université → Organisation → Æ Domaine de gestion des ressources \rightarrow dnum voir aussi → services-numeriques.unistra.fr

Contact: support@unistra.fr ഹ 03 68 85 43 21

Institut International d'Études Francaises - IIEF (International Institute of French Studies)

The University of Strasbourg provides paid courses in French as a foreign language within the framework of a joint service called 'Institut International d'Etudes Françaises - IIEF', for non-French-speaking students, teachers or trainees: courses for semester or year from beginner to advanced levels (levels A1 to C2).

Æ → iief.unistra.fr

Building 'Le Pangloss', 0 2, allée René Capitant, 67000 Strasbourg

പ Contact: iief@unistra.fr



03 88 52 15 51

France-Japan University House

The France-Japan House facilitates the integration and reception of Japanese students, teachers and researchers. You will find a library with books in French and Japanese, as well as work spaces with computers with Japanese keyboards.

~	Contact: mujapon@unistra.fr
<u> </u>	03 68 85 20 12
	03 08 83 20 12

67000 Strashourg

→ sante.unistra.fr

Campus Esplanade, SSU,

6, rue de Palerme, 67000 Strasbourg

Service de santé universitaire - SSU (University Health Service)

Direction des études et de la scolarité - DES (Directorate of Studies and Schooling)

Æ

0

ഹ

Æ

0

You will have free access to the various consultations offered by the SSU. You will also be able to request a 'health check-up' during your schooling.

QE \rightarrow 'Take care of my health', page 32



œ

0

Centre d'accueil médico-psychologique universitaire de Strasbourg Camus (university medical-psychological reception centre in Strasbourg)

The Camus offers individual, confidential consultations free of charge and by appointment with psychologists, psychiatrists and social workers.

≯	Back	(to)	cont	ent

Pôle LanSAD (Languages for Specialists in Other Disciplines)

Æ

0

Ś

Æ

0

പ

ഹ

Contact:

lansad-fle@unistra.fr

→ alumni.unistra.fr

67000 Strasbourg

Contact:

3-5, rue de l'Université,

contact@alumni.unistra.fr

The LanSAD Centre of the Faculty of Languages brings together several language centres. Its training offer is aimed at all students of the University of Strasbourg and those of partner institutions.

Service Relations Alumni (Alumni Relations Department)

This service gives you access to the Alumni Network, the professional social network of graduates, staff and doctoral students of the University of Strasbourg. The Alumni site allows you to ask for advice to alumni from all disciplines via the directory and the sponsorship programme, register for monthly events related to professional life (online webinars and afterworks), apply for job offers, read inspiring portraits, etc.

Espace Avenir (Study, internship and career centre)

Guidance and professional integration service of the University of Strasbourg. 'Espace Avenir' is the essential service to support you in your choice of studies, your job search and your internship.



 \rightarrow unistra.fr \rightarrow Formation \rightarrow Facultés, Écoles, Instituts

→ Arts, lettres, langues → Faculté des langues

Pangloss language centre - Building 'Le Pangloss',

3rd floor, 2, allée René Capitant, 67000 Strasbourg

Conseil à la réussite universitaire (Academic Success Tips)

To help you integrate and familiarise yourself more easily with university life, you can meet up with a University Success Advisor.

0	Institut de Développement et d'Innovation, (Idip) You can make an appointment by email and
	You can make an appointment by email and
	meet our University Success Advisor at 43
	Goethe Street or by videoconference.

Contact: conseillere-reussite@unistra.fr

Other structures outside the university

Préfecture du Bas-Rhin

The services of the 'Préfecture' are present during the 'Agora de rentrée' from September to November.

Ø	→ www.bas-rhin.gouv.fr	
	5, place de la République,	



03 88 21 67 68

Campus France

'Campus France' is a public institution in charge of promoting French higher education abroad and welcoming international students and researchers to France. It encourages international mobility, manages scholarship programmes and runs the alumni network.



Campus France Strasbourg: 0 9, place Kleber, 67000 Strasbourg

£	Contact: strasbourg@campusfrance.o 03 88 14 38 83
~~~	03 88 14 38 83

#### Strasbourg aime ses étudiants (Strasbourg loves its students)

Reception, information and networking facility provided by the 'Ville et Eurométropole de Strasbourg'. It facilitates your integration and helps you discover the assets of this European capital through free events at the beginning of the school year and information relays throughout the year on services, infrastructures, actors, events, etc.

#### ADIL du Bas-Rhin

The mission of 'ADIL du Bas-Rhin', a housing specialist, is to provide qualified advice on the legal, financial and tax aspects of your home.

#### CAF du Bas-Rhin

The CAF (Caisse d'allocations familiales) is a public organisation responsible for the payment of family financial aid such as housing allowance.

#### Crous de Strasbourg / accommodation

The 'Crous' offers you its services, essential for your housing, scholarship or catering questions.

22, route de l'Hôpital, 0

Æ

0

ഹ

67000 Strasbourg

→ www.adil67.org

Contact: 03 88 21 07 06

5, rue Hannong, 67000 Strasbourg

- Informations et tarifs : Q
  - $\rightarrow$  www.crous-strasbourg.fr  $\rightarrow$  Logement

1, quai du Maire Dietrich, 0 67000 Strasbourg

Contact: logement@crous-strasbourg.fr പ 03 88 21 28 00

#### Action Logement (Housing)

'Action logement' is financed by companies to facilitate access to home loans or rentals, via Loca-Pass aid and the VISALE guarantee.

QE  $\rightarrow$  'Find a guarantor', page 15

**Direction régionale Action Logement Grand Est** 0

2, avenue de la Forêt noire, 67000 Strasbourg

Contact: Ś 03 69 73 86 60

Æ Ville et Eurométropole de Strasbourg 0 1 Parc de l'Etoile, 67076 Strasbourg Cedex Contact: ф strasbourgaimesesetudiants@strasbourg.eu

→ www.strasbourgaimesesetudiants.eu

Caisse primaire d'assurance maladie- <u>CPAM du</u>	Bas-Rhin (Lower Rhine Primary Health Insurance Fund)	
The 'Caisse primaire d'assurance maladie' reimburses the cost of care for people insured with the Social Security.	16, rue de Lausanne,         67090 Strasbourg	Departure checklist
Hôpitaux universitaires de Strasbourg - C	HU (University Hospitals of Strasbourg)	THE ESSENTIALS TO HAVE BEFORE YOU LEAVE:
The Strasbourg University Hospital is structured into 21 centres grouping together all the activities of the University Hospital.	1, avenue Molière, Contact:	<ul> <li>identity document (identity card, passport with valid visa);</li> <li>proof of civil status (birth certificate, etc.);</li> </ul>
Emergency and useful services		
♦ Emergencies / SAMU 67 - The	◆ European emergency number	TO BE KEPT WITH YOU ONCE YOU HAVE COMPL
emergency centre / SAMU 67 includes the intensive medicine and intensive care unit of Strasbourg University Hospital. Contact: 15 or 03 88 87 90 15 In case of emergency, call 15 immediately. You will be instructed on how to proceed.	It's a unique and free of charge emergency number available anywhere in the European Union. This number does not replace existing national emergency numbers.	<ul> <li>student card ('Pass campus') or school certificate;</li> <li>proof of residence in your name</li> </ul>
◆ Pompiers (Fire Brigade) - The fire		less than 3 months old (rent receipt, electricity bill, certificate
brigade intervenes in particular in the event of fire or traffic accidents.	Emergency number for deaf and hard of hearing people This single national emergency number is free of charge and can only be reached by SMS or fax. It does not receive voice calls.	of election of residence, certificate on the honour of the host, etc.);
◆ <b>Police</b> - The police intervene in particular when someone is in danger: violence, theft, burglary, etc.	Contact: 114	residence permit;
Contact: 17		OTHER USEFUL DOCUMENTS:
Strasbourg public transport (CTS) The 'Compagnie des Transports Strasbourgeois - CTS' manages the urban transport network (bus/tramway) of the 'Eurométropole de Strasbo	CTS Agency: 9, place Saint-Pierre-le-Vieux	proof of taxation (income tax notice N-1 or N-2, or non-taxation notice N-1 or N-2 or tax attachment);
Vélhop Vélhop is the bike rental service set up	List of Vélhop shops:	
by the 'Eurometropole de Strasbourg'.	$\begin{array}{c} \searrow \\ \rightarrow \text{ velhop.strasbourg.eu} \rightarrow \text{Contact} \end{array}$	Complete list of your departure checklist by 'Campus France':
Office de tourisme (Tourist Office) The Strasbourg Tourist Office is responsible for helping visitors discover the European capital through activities and visits to the city.	I7, place de la Cathédrale,         67082 Strasbourg Cedex         Image: Contact:         03 88 52 28 28	<ul> <li>→ campusfrance.org</li> <li>→ Étudiants</li> <li>→ S'organiser</li> <li>→ Check-list. Préparer son arrivée</li> </ul>

AVE COMPLETED YOUR PROCEDURES: proof of professional status; Bank Statement (RIB); rental risk insurance certificate;

learning agreement (for students

part of an international mobility);

recent passport photographs;

vaccination record.

social security number given by the health insurance company | proof of social security cover | European health insurance card.

proof of resources.

_ important -Don't forget to make photocopies. Some official documents will have to be provided in French by a professional translator in France.

Ő'



#### Academic registration

It must be done by all international students (part of a mobility or not part of a mobility) and French students at Unistra, in the faculties/schools/ institutes. It corresponds to the registration to the courses that the student will follow and for which he/she will be able to take the exams. **page 27** 

#### 'Agora de rentrée'

Set of useful services to get your stay off to a good start. **page 40** 

#### Ancillary work authorised for foreign students

Legal working time, i.e. 964 hours/year, authorised for international students. **page 18** 

#### **Bank Transfer Order**

Order given by a customer to his or her bank to send money to another bank account. **page 18** 

Complementary health insurance Complements the medical care provided by health insurance. page 32

#### 'Cours magistraux' (CM)

Courses held in lecture halls with note-taking and more limited interaction with the teacher. **page 46** 

#### 'Crédits ECTS' (European Credits Transfer System)

Points system that allows you to validate your university course in Europe. page 46

#### 'Cursus de formation initiale'

Ordinary training followed by French students at the University of Strasbourg. **page 8** 

#### Deposit/security deposit

Amount of money requested by the landlord from the tenant of his accommodation. It is returned by the landlord at the end of the lease or used in case of damage / unpaid rent. **page 15** 

#### 'Dossier social etudiant' (DSE)

Procedure to apply for a scholarship and/ or your student social housing. **page 14** 

#### 'Ernest - Environnement

numérique et social de travail' Digital and social work environment to access your schedule and exam results. page 36

#### European Health Insurance Card (EHIC)

Allows you to have a coverage for your health care. **page 32** 

#### 'Examen de santé'

Non-mandatory preventive health examination that allows you to take stock of your health, to be informed and guided. **page 33** 

#### Final exams

Evaluation at the end of each semester. page 46

#### Guarantor

Person who undertakes to pay your rent as a tenant in the event of non-payment. **page 15** 

#### **Health insurance**

Public service whose free and compulsory affiliation allows you to be reimbursed for part of your medical expenses. **page 32** 

#### Housing Benefit

Called 'APL' or 'ASL' and paid by the 'Caisse d'Allocation Familiale' (CAF). **page 20** 

#### Housing tax

Local tax that depends on the characteristics of your home, its location and your personal situation (income, composition of the household, etc.) on January the 1st. **page 16** 

#### International Bank Account Number - IBAN

Bank identification codes allowing you to receive transfers to your bank account. **page 17** 

#### International Relations Correspondent (CoRI)

Reference person within your faculty/school/institute to accompany you throughout your stay. **page 10** 

#### International sponsorship

If you request it, your sponsor will answer your questions before and upon your arrival. **page 43** 

#### Language levels

Defined by the European scale (CECRL) according to six levels (from the lowest to the highest: A1, A2, B1, B2, C1 and C2). **page 11** 

#### Learning agreement

Document completed by international mobility students only, before their mobility and signed by the student, the home and host universities. **page 27** 

**Ongoing evaluation** Evaluation throughout the academic year. page 46

#### Massive Open Online Courses (MOOC)

Teaching course on the Internet. page 36

#### Modalities of knowledge and skills assessment (MECC) Rules for the assessment of a diploma course. page 46

#### Multiple degree training

International mobility programme at the University of Strasbourg for obtaining several degrees. **page 8** 

#### **Proof of address**

Document in your name less than 3 months old that proves your physical address (electricity bill, telephone bill, etc.).

#### Rental agreement/lease

Allows you as a tenant to occupy a dwelling for a fixed period of time in return for payment of the rent. **page 14** 

#### Scholarship

Provided by French public institutions, public institutions or establishments in the country of origin or the Erasmus+ programme to help you finance your studies. **page 20** 

#### Short term programme

Programme of a few days/weeks, organised by your faculty/institute/school or by the university on a specific theme. **page 24** 

#### Contribution vie étudiante et de campus (CVEC)

Contribution that allows you to access university health services, sports, art and culture. **page 10** 

#### Student residence permit

Right granted on request by the French administration to stay for a limited period of time on French territory. **page 30** 

#### Tax stamp

Allows you to prove that you have paid a tax / tax claimed by a public authority (State, General Council, municipality, etc.). **page 30** 

#### Teaching units (UE)

Modules in which several courses are grouped together. They are divided into fundamental, complementary and free UEs. **page 46** 

#### Tutorials (TD) and Practical Work (TP)

Courses organised in groups that take place in classrooms/laboratories. **page 46** 

#### **University housing**

Group of housing units managed by the Crous. **page 14** 

#### Visa

Stamp or sticker in your passport that proves that you are authorised to travel to a country. **page 12** 

Keyword index	Æ
---------------	---

Academic registration page 27	Health insurance page 32	Sport page 38
Administrative registration page 10	Housing Benefit page 20	Student and Ca Life Contributi page 10
Bank account page 17	Housing tax page 16	Student associ
'Carte culture' (Culture card) page 36	International Sponsorship page 43	Student job page 20
Complementary health insurance page 33	Internship page 51	Student reside page 30
Courses page 46	Language levels page 11	Student Social
Digital access	Learning agreement page 27	University cale page 40
Employment page 51	Multi-risk home insurance page 16	University libr page 37
European Health Insurance Card (EHIC)	Online courses page 39	University ma page 28
page 32 Evaluation system	'Pass campus' (student card) page 28	Visa page 12
page 46 French as a Foreign	Plagiarism page 48	Welcome even page 40
Language page 49	Registration fees	
Guarantor page 15	Scholarship page 20	
Health page 32	Short term programme	

Short term programme page 24

Credits	٥
---------	---

Published July 2023

Director of Publication Prof. Irini Tsamadou-Jacoberger, Vice President for Europe and International Relations

Design Irina Simion, Director of International Relations

Coordination and drafting Gaëlle Talbot, Deputy Director International relations

#### Participated in the realisation

#### Central Services of the university:

- Direction des relations internationales
- Direction de la recherche et de la valorisation (DIREV)
- Direction des études et de la scolarité (DES)
- → Espace avenir
- → Institut de développement et d'innovation pédagogiques (Idip)

#### University faculties/schools/institutes:

 $\rightarrow$  ECPM

iations

ence permit

endar

raries

- → ESBS
- → Faculté de chimie
- → Faculté de droit
- → Faculté de physique et ingénierie
- → Faculté de médecine
- → Faculté des sciences sociales

- → Service de la vie universitaire (SVU)
- → Service de santé universitaire (SSU)
- → Service des sports
- → Service des bibliothèques
- → Service relations Alumni
- → Service universitaire de l'action culturelle (Suac)
- → Faculté de théologie catholique
- → Institut International d'Études Françaises (IIEF)
- → IUT Louis-Pasteur
- → IUT Robert Schuman
- → Télécom Physique Strasbourg
- → UFR de Mathématique et d'Informatique

#### Stéphanie Hasselmann, Yvan Whomsley, Maria Uritu

Graphic design and visual didactics Sandra Willauer (Studio Cynara), Welcome Byzance

Illustrations Studio Cynara and Vy-Linh Nguyen

This publication has been funded in the framework of the 'Bienvenue en France' Call for Proposals, of which the University of Strasbourg has been a laureate since July 2019.

۴Q فغهٔ ۲۵	Direction	
------------	-----------	--

des relations internationales

Université de Strasbourg



#### Welcome guide

#### 2024



de Strasbourg

We are pleased to welcome you at the University of Strasbourg and to accompany you throughout your stay.

This welcome guide informs you about the steps to follow to successfully integrate into our university: visa and residence permit applications, registration, organisation of your courses and assessments, our practical life advice, your departure checklist, etc. You will also find the contacts to answer your questions in the 'Who to contact' section.

Enjoy our welcome actions set up within the framework of the 'Bienvenue en France' label now!

